

S13-Nurse Dispatcher Scheduling Sheet

Week 1 Overtime Employees

Ron O. Oppenheimer

People scheduled to more than 40 hours a week are listed here and their names are highlighted on each scheduling tab and shift they are assigned to work.

One sheet is provided for each location to be scheduled.

This sheet shows scheduling for one day. Columns are provided to schedule 7 days a week and rows are provided to schedule week #2

Week 2 Overtime Employees

Scheduling errors are shown in this row

This location has two 12 hour shifts a day and the middle shift is blocked out and unavailable for scheduling.

Ok

St Lukes

Monday, December 15, 2003

Emp #	Shift 1			Shift 2			Shift 3		
	7:00 AM	Booked	Status		Booked	Status	7:00 PM	Booked	Status
1	Dick H. Fernandez	Sam	Ok				Pete O. Dickerson	Ben	Ok
2	Norm N. Richardson	Sam	Maybe				Sam E. Johnson	Ben	Ok
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Select name from the drop-down menu of available people. Once an employee has been assigned to a shift, he or she will be removed from the list for that shift and for any shift that overlaps that shift.

The contact at St Lukes who booked this assignment.

Note regarding the status/certainty of the booking.