S15-Shifts for 2 Weeks - Employees Sheet

FTE Hours: 40

EmployEE TablE

Names are Ok

Group	Employee Name	Short Name	FTE	Availability / Preferences
RN	Dawn Mealey	DM	0.8	
RN	Larry Jones	LJ	0.8	
RN	Terry Craig	TC	1.0	
RN	Don Levy	DL	0.8	
RN	Cathy Ladouceur	CL	0.8	
RN	Angela A Miller	AAM	1.0	
RN	Sam Covington	SC	0.8	
RN	Michael Kochanny	MK	0.8	
RN	Christine Oaks	CO	0.8	
RN	Brenda Raimondi	BR	0.8	

EmployEE Vacation tablE

Vacation #1		Vacation #2		Vacation #3	
Start	Stop	Start	Stop	Start	Stop
5-May-07	10-May-07				

This is displayed on the Scheduling sheet as a reminder of the employee preferences.

Columns are provided to define 10 vacation periods for each employee.

Assign each person to one of your groups using the drop-down menu of group names.

The short name is used on the calendar.

There are rows to list 50 employees