

S21-25-1000 Tasks Sheet

Click Here to Sort Clients / Tasks / Jobs

Task Names are OK

Click Here to Delete Jobs

Click Here to Delete Qualifications

Insert an "X" if Employee is Qualified

Task List & Employee Qualifications Table

Clients / Tasks / Jobs	All Employees	Employee #1	Employee #2	Employee #3	Employee #4	Employee #5	Employee #6	Employee #7	Employee #8	Employee #9	Employee #10	Employee #11	Employee #12	Employee #13	Employee #14	Employee #15	Employee #16	Employee #17	Employee #18	Employee #19	Employee #20	Employee #21	Employee #22	Employee #23	Employee #24
Employee Qualified for All Jobs	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Vacation	X																								
Not Avail	X																								
Training	X																								
Client #1	X																								
Client #2	X																								
Client #3	X																								
Client #4	X																								
Client #5	X																								
Client #6	X																								
Client #7	X																								
Client #8	X																								
Client #9	X																								
Client #10	X																								
Client #11	X																								
Client #12	X																								
Client #13	X																								
Client #14	X																								
Client #15	X																								
Client #16	X																								
Client #17	X																								
Client #18	X																								
Client #19	X																								
Client #20	X																								
Client #21	X																								
Client #22	X																								
Client #23	X																								
Client #24	X																								
Client #25	X																								

An "X" in this column indicates that the task can be performed by any employee.

An "X" in this row indicates that the employee is qualified for all tasks.

Task list has 1,000 rows for up to 1,000 tasks.