

S21-25-1000 Tasks Sheet

[Click Here to Sort Clients / Tasks / Jobs](#)

Task Names are OK

[Click Here to Delete Jobs](#)

[Click Here to Delete Qualifications](#)

Insert an "X" if Employee is Qualified

Task List & Employee Qualifications Table

| Clients / Tasks / Jobs | All Employees | Truck #1 | Truck #2 | Employee #1 | Employee #2 | Employee #3 | Employee #4 | Employee #5 | Employee #6 | Employee #7 | Employee #8 | Employee #9 | Employee #10 | Employee #11 | Employee #12 | Employee #13 | Employee #14 | Employee #15 | Employee #16 | Employee #17 | Employee #18 | Employee #19 | Employee #20 | Employee #21 | Truck #3 | Truck #4 |
|---------------------------------|---------------|----------|----------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----------|----------|
| Employee Qualified for All Jobs | X | X | X | X | X | | | X | X | X | | | | X | | X | | | | | X | X | | | | |
| Vacation | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Not Avail | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Training | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #1 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #2 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #3 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #4 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #5 | | | | | | | | X | | | | X | X | | X | | X | | | | | X | X | X | X | |
| Job #6 | | | | | | X | X | | | | | | | | X | | X | | | | X | | | | | |
| Job #7 | | | | | X | X | | | | | | | X | | X | | | | | X | | | X | X | | |
| Job #8 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #9 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #10 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #11 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #12 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #13 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #14 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #15 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #16 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #17 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #18 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #19 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #20 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #21 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #22 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #23 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #24 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #25 | X | | | | | | | | | | | | | | | | | | | | | | | | | |
| Job #26 | X | | | | | | | | | | | | | | | | | | | | | | | | | |

An "X" in this row indicates that the employee is qualified for all tasks.

An "X" in this column indicates that the task can be performed by any employee.

Task list has 1,000 rows for up to 1,000 tasks.