

MTS-25-25 All Schedules

This sheet shows all of the task assignments in ascending order beginning with the first task on the first day. You can filter the task assignments to display only the desired Date, Day of the Week, Task Start Time, Employee Name or Task Name by clicking on the little down arrow in the table header row and selecting the item you would like to be displayed. You can filter the data on more than one column by selecting a filter in multiple columns.

The little down arrow will change into two different size down arrows if filters have been selected. If you want to hide blank rows you can unclick the (blanks) at the bottom of the drop-down menu. You can remove the filters by checking (select all) in the drop-down menu.

This sheet needs to remain unprotected for the data filters to work.

The print range has been set to use as many sheets of paper as necessary to print all of the displayed rows.

Employee	Task	Start Date	Stop Date	Start Time	Stop Time	Hours
Lauren Partyka	Mr. Lackey - Overnight	1-Jan-06	2-Jan-06	11:00 PM	8:00 AM	9.00
Lauren Partyka	Mr. Lackey - Overnight	2-Jan-06	2-Jan-06	12:00 AM	7:00 AM	7.00
Paul Lynch	Mr. Lackey	4-Jan-06	4-Jan-06	10:00 AM	11:00 AM	1.00
Taline Saulnier	Mr. Lackey	7-Jan-06	7-Jan-06	3:00 PM	4:00 PM	1.00

The data filters have been set to show just the Mr. Lackey and Mr. Lackey-Overnight tasks.