

# MTS-25-25 Employees

Schedule start date goes here. If you leave it blank "Day 1" is set to "Today" and the spreadsheet becomes a 7 day-forward scheduler.

This macro also sorts the names on the "Employee Qualifications" sheet and on the "Sun"- "Sat" scheduling sheets.

Times can be input for 7 days.

Day 1 Date (Optional)

January 1, 2006

	Sunday, January 01, 2006						Monday, January 02, 2006						Tuesday, January 03, 2006					
Names are OK	Sunday						Monday						Tuesday					
Employee Name	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out	In	Out		
Joseph Pierce	7:00	15:00			20:00	12:00	7:00	15:00										
Louisa Lackey													7:00	20:00				
Taline Saulnier													8:00	20:00				
Ron Sorrell	7:00	12:00	13:00	16:00			7:00	12:00	13:00	16:00			7:00	12:00	13:00	16:00		
Paul Lynch	6:00	11:00	12:00	18:00			6:00	11:00	12:00	18:00			6:00	11:00	12:00	20:00		
Jamie Burns	10:00	18:00					10:00	18:00					10:00	18:00				
Noshir Jesia	10:00	16:00																
Heidi Savage	12:00	20:00											10:00	9:00				
Angela McAfee							12:00	18:00	9:00	11:00			11:00	20:00				
Regina Hoffner							12:00	18:00					11:00	23:00				
Lauren Partyka	22:00	<b>8:00</b>					16:00	21:00	22:00	<b>8:00</b>			16:00	21:00	22:00	<b>8:00</b>		
Cathy Ladouceur	6:00	16:00					6:00	16:00					8:00	12:00	11:00	18:00		
Bill Roberts - Manager																		

The "Out" time can be as late as noon 'tomorrow'. If the out time is tomorrow the cell will be darker and the font will be bold .

This employee is available until 8:00 tomorrow morning for an overnight assignment.

You can specify up to 3 time blocks that each employee is available for assignments each day.

You will be alerted by **red cells** if the **In** time is later than the **Out** time and by **blue cells** if you input overlapping times.  
  
In both cases the invalid times will be ignored.