S23-Quick & Easy Scheduler - 25 E-Mail Sheet

Select individual employees to receive the schedule via e-mail or select "Everyone".

☑	Send to Everyone	Addresses for Employee Schedules
Send	Employee Name	e-Mail Address
☐	Tom	tom@yahoooo,com
☐	Marie	marie@yahoooo.com
☐	Stan	stan@yahoooo.com
☐	Jim	
☐	Alice	
☐	Peter	
☐	Lee	
☐	Allie	
☐		
☐		
☐		
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These employees have no e-mail address and can receive a printed schedule.

These people will receive the weekly schedule for each shift.

	Addresses for Shift Schedules	
Shift Name	e-Mail Address #1	e-Mail Address #2
D-12	daymanager@yahoooo.com	
N-12	nightmanager@yahoooo.com	
D-8	daymanager@yahoooo.com	
E-8	daymanager@yahoooo.com	nightmanager@yahoooo.com
N-8	nightmanager@yahoooo.com	