S4-Complex Shifts Work Rules Sheet

Click Here to Connect to the US Department of Labor Website with Information on Youth Work Rules

Click Here for Information on Youth Work Rules in Canada

Employee Name	Date of Birth	Work Experience	School Day Start	School Day Stop	Age
Marge Q					
Allen X					
Carol I					
Larry S					
Geoff C					
Sally W					
Allen H					
Carol K	22-May-91	Yes	8:00 AM	3:00 PM	14
Ellen W					
Geoff O					
Marge G					
Harry M					
Harry A					
Ellen D					
Irene T					
Marge F					
Harry Y					
Allen D					
Harry R					
Carol A					
Harry O					
Chuck M					
Carol X					
Ziggy H					
Harry E					

Use this sheet if you employ minors subject to state and federal work rules.

Work Rules Table	Age	Age	Age	Age	Age
	13	14	15	16	17
Maximum Hours per Day					
On a School Day		3	3	24	
On a Non-School Day		8	8	24	
Maximum Hours per Week					
In a School Week		18	18	168	
Work Experience in School Year		23	23	168	
In a Non-School Week		40	40	168	
Start and Stop Times					
Start on School Day		7:00 AM	7:00 AM	12:00 AM	
Start on Non-School Day		7:00 AM	7:00 AM	12:00 AM	
Stop if School Next Day		7:00 PM	7:00 PM	12:00 AM	
Stop if No School Next Day		7:00 PM	7:00 PM	12:00 AM	
Stop if June 1 - Labor Day		9:00 PM	9:00 PM	12:00 AM	
Stop if Summer Vacation		8:00 PM	8:00 PM	12:00 AM	

School Vacations	Start Date	End Date
Summer	27-May-06	29-Aug-06
Christmas	20-Dec-05	4-Jan-06
Spring	3-Mar-06	10-Mar-06
Other	1-May-06	3-May-06

School Year Definition	
Start Date	**End Date**
23-Aug-05	26-May-06